UConn Center for Students with Disabilities

Course Modification Agreement

Student Name:  Student
PeopleSoft #: 0123456
Date: January 2020
Course: PHIL
Current Semester: Spring 2020
Instructor: Professor

Plan for the provision of a course modification:

**Attendance Flexibility:**
- In-class participation and attendance is an essential part of any course. When utilizing an attendance flexibility accommodation, the student is responsible for contacting the instructor to communicate their absence within 24 hours of the absence.
- The syllabus indicates: **2 absences** according to the attendance policy.
- Adding together the absences permitted in the course syllabus, and the absences permitted due to a disability-related reason, the student is allowed a total of **5 absences**.
- The student must contact the instructor through the following information within 24 hours of the absence: professor@uconn.edu.

**Make-up assignments and quizzes/exams due to absence:**
- If an assignment is due on a day that the student is absent from class due to a disability-related reason, the student is responsible for communicating their plan to submit the assignment when they indicate their need to utilize their attendance flexibility accommodation.
- If an assignment is given and completed in class on the day of a disability-related absence, the student must work with their instructor to determine a plan to make up the assignment. **On almost every Thursday class, the instructor assigns certain in-class work (quiz, worksheet, etc.). If a student is absent on a Thursday, the instructor allows late submission of the assignment.**
- If a student is absent due to a disability-related reason on the day of a quiz or exam, the student must contact the instructor to establish a make-up assessment day. The student must make up the assessment **within 1 week of the original class assessment.**
- The student must contact the instructor through the following information within 24 hours of the absence: professor@uconn.edu.

**Participation Points and Group Discussion Points:**
- Although class attendance is not a University requirement, some courses have participation points count as part of a student’s grade. In these cases, the following indicates the procedure for making up participation points when necessary due to an approved disability-related absence accommodation.
- The following includes the procedure for making up participation points missed due to a disability related absence: **meet with the instructor during office hours or ask questions via email.** The instructor counts any out-of-class interaction as a form of participation. Lecture slides are uploaded to HuskyCT weekly. One way to cover the missed materials is 1) to read the assigned materials and slides, and 2) use office hour/send some comments and talk about the topics missed.
- The following includes the procedure for making up group discussion points missed due to a disability related absence: No group discussion points.
• The student must contact the instructor through the following information within 24 hours of the absence: professor@uconn.edu.

**Deadline Extensions:**
• Students will be responsible for notifying the instructor if they have a need for a deadline extension within/by at least 1 day before the assignment is due. The student must contact the instructor through the following information: professor@uconn.edu.
• For those assignments that may have a deadline extension granted, the extended time will be 2 days.
• The student will be expected to submit the assignment by submitting via HuskyCT.
• In this course, the assignments that are not approved for deadline extensions include: N/A.
  o Deadline extensions may be applied to any other assignments not listed above.

**Alternate Assignments:**
• While faculty are not required to alter the essential elements of a course, alternate opportunities to complete course requirements may be necessary.
• The student must contact the instructor through the following information and indicate the need to utilize an alternate assignment listed below: professor@uconn.edu.
• The following details an alternate assignment a student could complete in lieu of a group project: N/A.
• The following details an alternate assignment a student could complete in lieu of a class presentation: N/A.
• The following details an alternate assignment a student could complete in lieu of active, verbal class participation: meet with the instructor during office hours or ask questions via email. The instructor counts any out-of-class interaction as a form of participation. Lecture slides are uploaded to HuskyCT weekly. One way to cover the missed materials is 1) to read the assigned materials and slides, and 2) use office hour/send some comments and talk about the topics missed.

**Additional Important Information:**
• If the student is absent for a disability related reason, they will notify the instructor by UConn email within 24 hours of the class. Exceptions include: hospitalization or the inability to utilize technology due to disability; however, notification by the student to the instructor will still occur in a timely manner.
• If the student is absent from class due to a non-disability related reason, then this agreement will not apply and the student will be subject to the class syllabus.
• If the student goes beyond the terms of this agreement, the student and instructor will engage with the student’s assigned Disability Service Professional (see accommodation letter in MyAccess) at the CSD regarding options for this class.

By utilizing this agreement, the student indicates they agree to the terms outlined above. If there are any questions regarding this agreement, the student or instructor will reach out to the student’s assigned Disability Service Professional immediately at (860) 486-2020 or csd@uconn.edu.