

JACLYN MORIARTY

Summary of Qualifications

- Experience coordinating testing and notetaking accommodations for students with disabilities at the postsecondary level.
- Experience overseeing graduate and undergraduate student employees
- Excellent organizational skills; detail oriented
- Strong interpersonal, problem solving, and communication skills
- Working knowledge of Microsoft Office and scheduling software

Education

Master of Arts in Clinical Mental Health Counseling
University of Saint Joseph, West Hartford, CT

May 2016

Bachelor of Arts in Psychology
Central Connecticut State University, New Britain, CT

May 2010

Professional Experience

Accommodations Coordinator,

November 2016—Present

Center for Students with Disabilities (CSD), University of Connecticut, Storrs, CT

- Coordinate and manage testing accommodations for students with disabilities
- Daily administrative activities include scheduling exams, allocating room and seating assignments and other resources, such as readers and scribes, as needed
- Communicate with faculty regarding testing particulars such as delivery, formatting, materials and specific exam administration instructions
- Collaborate with the CSD Technology Team when technology is involved with the exam administration process
- Serve as a resource for students, faculty and staff regarding exam accommodation policies and procedures
- Oversee work assignments for Assistant Accommodations Coordinators and student employees as related to exam administration
- Oversee notetaking assistance; including supervising graduate and undergraduate students involved in the provision of note taking accommodations
- Manage resolutions for routine issues associated with exam administration and notetaking accommodations.

University Assistant

September 2015— November 2016

Office of AccessAbility (OAS), Eastern Connecticut State University, Willimantic, CT

- Advocated and provided reasonable accommodations for students diagnosed with psychological, physical, learning, and other disabilities in a diverse college setting under Section 504 and the ADA of 1990, as amended.
- Informed students and parents of accommodation policies and procedures and conducted intake sessions.
- Provided consultations for students, parents, and faculty members.
- Supervised student employees and test proctors.
- Coordinated and implemented the Eastern Prep Program to provide one on one support to students with academic challenges.

- Utilized current technology to provide accommodations, including Smartpens, Kurzweil, and Dragon Speak.
- Collaborated with faculty and acted as a liaison between professors and students with disabilities.

Counseling Intern

May 2015—May 2016

Counseling and Psychological Services (CAPS), Eastern Connecticut State University, Willimantic, CT

- Utilized appropriate, ethical, and multicultural counseling skills and techniques to provide individual counseling to a diverse population of college students presenting with a wide range of mental health issues.
- Experience working with pervasive developmental disorders, mood disorders, and anxiety disorders, adjustment disorders, and personality disorders.
- Conducted intake sessions and assessments, diagnosed clients, developed and implemented treatment plans, and facilitated understanding, growth and positive coping skills in an effort to reach individual client goals.

Volunteer Experience

Therapeutic Riding Volunteer

January 2012—August 2012

High Hopes Therapeutic Riding Center, Old Lyme, CT

- Assisted in horseback riding lessons for children and adults with physical and psychological disabilities by working in teams or individually with a client.
- Helped students to perform tasks assigned by class instructor and maintain rider focus. Monitored student well-being and development of skills.

Program Development

Eastern Prep Program, ECSU: Program assisted students with Attention Deficit/Hyperactivity Disorder (AD/HD) and other disabilities in transitioning to, adjusting to, and navigating the academic environment within a college setting, with emphasis on strengthening executive functioning skills such as time management, organization, exam preparation, and test-taking skills.

Professional Associations

American Counseling Association, member

2013—Present